

**ECB - supply and maintenance of IT end-user hardware and software (D-Frankfurt-on-Main)**

**2009/S 136-197880**

**Contract notice**

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s):**

European Central Bank, attention: Alessandro Sussex, Kaiserstraße 29, 60311 Frankfurt-on-Main, GERMANY.  
Tel. +49 691344-7464. Fax +49 691344-7110. E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)

**Internet address(es):**

General address of the contracting authority (URL): <http://www.ecb.europa.eu>

**Further information can be obtained at:**

As in abovementioned contact point(s).

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:**

As in abovementioned contact point(s).

**Tenders or requests to participate must be sent to:**

As in abovementioned contact point(s).

**I.2) Type of the contracting authority and main activity or activities:**

European institution/agency or international organisation.

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Supply and maintenance of IT end-user hardware and software.

**II.1.2) Type of contract and location of works, place of delivery or of performance:**

Supplies, purchase.

Services.

Service category: No 84.

Main place of delivery/performance: ECB, Frankfurt-on-Main, GERMANY.

NUTS code: DE 712.

**II.1.3) The notice involves:**

The establishment of a framework agreement.

**II.1.4) Information on framework agreement:**

Framework agreement with a single operator.

Duration of the framework agreement: Duration in year(s): 4 years.

Estimated total value of purchases for the entire duration of the framework agreement:

Between 4 000 000 EUR and 6 000 000 EUR.

**II.1.5) Short description of the contract or purchase(s):**

The European Central Bank (ECB) is seeking through this open procedure a supplier for the provision of:

1) IT end-user computer hardware equipment, in particular personal computers (desktops and laptops) including associated equipment, options and extensions, and printers and multifunctional peripheral devices (capable of copying, printing and scanning) including associated equipment, options and extensions;

- 2) standard commercial computer software including media and licences;
- 3) maintenance support services for both IT end-user computer hardware and standard commercial computer software, in particular covering the following:
  - all existing and future-acquired personal desktop and laptop computers, printers and multifunctional peripheral devices, including associated equipment, options and extensions,
  - existing and future-acquired commercial software.

II.1.6) **Common procurement vocabulary (CPV):**

- 30200000: Computer equipment and supplies.
- 30213300: Desktop computer.
- 30213100: Portable computers.
- 30216110: Scanners for computer use.
- 30230000: Computer-related equipment.
- 30231300: Display screens.
- 30231310: Flat panel displays.
- 30232100: Printers and plotters.
- 48000000: Software package and information systems.
- 50312000: Maintenance and repair of computer equipment.
- 50324000: Support services of personal computers.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope**

II.2.2) **Options:**

No.

Number of possible renewals: 0.

II.3) **Duration of the contract or time limit for completion:**

Duration in months: 48 (from the award of the contract).

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

No deposit is required, but where applicable, the successful tenderer (or in the case of a successful consortium bid, each member of the consortium) may be required to provide a parent-company guarantee.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

Method of payment will be in accordance with the terms and conditions of the contract.

III.1.3) **Legal form to be taken by the grouping of economic operators to whom the contract is to be awarded:**

The establishment of a temporary grouping of companies is allowed. In the application, all the members of the temporary grouping must declare in writing that:

- (i) in the case of an order they will provide all services as a temporary grouping; and

- (ii) all the members will have joint and several liability for the performance of the contract;
- (iii) a single legal entity shall represent the whole grouping. The parts of the supplies and/or services that will be performed by the individual companies shall be specified.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met:

Bidders must provide the information and documents specified in the invitation to tender and in particular in the eligibility and selection questionnaire. The requested documents must be returned in paper copy format and in digital form in accordance with instructions provided in the invitation to tender by the date indicated in IV.3.4 below.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met:

Bidders must provide the information and documents specified in the invitation to tender and in particular in the eligibility and selection questionnaire:

credit reform number or where not available, the following:

bank certificate stating the company's financial situation, balance sheets and results for the last 3 financial years;

a statement of the supplier's turnover in the area covered by the contract notice for the last 3 financial years;

further statements and documentation as required in the invitation to tender and in particular in the eligibility and selection questionnaire.

Minimum level(s) of standards possibly required (if applicable):

Minimum annual turnover: 18 000 000 EUR.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:

Bidders must provide the information and documents specified in the invitation to tender and in particular, in the eligibility and selection questionnaire, in particular:

a. the human resources that the tender intends to use to perform the contract;

b. the tenderers' professional experience during the last 3 years in providing services similar to those covered by this tender,

c. the ability to provide the products currently in use at the ECB, and in addition, a range of products technically similar;

d. the tenderer's technical resources.

Minimum level(s) of standards possibly required (if applicable):

Minimum of 3 years in providing the requested services described in the tender documentation.

Bidders should be in a position to provide a wide range of products in addition to those currently in use at the ECB.

III.2.4) **Reserved contracts:**

No.

III.3) **Conditions specific to service contracts**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

**Section IV: Procedure**

IV.1) **Type of procedure**

IV.1.1) **Type of procedure:**

Open.

IV.2) **Award criteria**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

1. Price. Weighting: 65 %.

3. Quality. Weighting: 35 %.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

'10758/IS/OPS/2009 Supply and Maintenance of IT End-User Hardware and Software'.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 17.8.2009.

Payable documents: no.

IV.3.4) **Time limit for receipt of tenders or requests to participate:**

27.8.2009. (In case of hand delivery tenderers shall submit the tender by 17:00).

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

Duration in month(s): 6 (from the date stated for receipt of tender).

IV.3.8) **Conditions for opening tenders:**

Place: Tenders shall be opened shortly after the deadline for receipt of tenders has expired, at the address in I.1

Persons authorised to be present at the opening of tenders: No.

Members of staff of the ECB only.

**Section VI: Complementary information**

VI.1) **This is a recurrent procurement:**

No.

If yes, estimated time for further notices to be published: It is expected that this will be a recurrent procurement, and if required, further notices shall be published prior to the termination of any new contract that results from this procurement exercise.

IV.2) **Contract related to a project and/or programme financed by Community funds:**

No.

VI.3) **Additional information:**

The contract is intended for 4 years.

The contract shall be governed by and interpreted under German civil law.

The deadline for questions or requests for clarification relating to the invitation to tender from tenderers shall be 6 working days prior to the deadline for receipt of tenders.

Tenders and all supporting documents must be priced in euro and all contract payments will be made in euro. Tenderers will find details of the acceptability of submitting alternative offers in the invitation to tender document. All communications, discussions and meetings will be conducted in English and no interpretation facilities will be provided. Tenderers are also informed that presentations, interviews, and/or site visits may be required to confirm information contained in their offers.

The ECB reserves the right not to make any award and reserves the right to accept all or part of any tender unless the tenderer expressly stipulates otherwise in their tender. The ECB reserves the right to disqualify any applicant who provides information which proves to be incorrect.

The ECB will not be liable for any costs, nor shall it reimburse any expenses or losses that tenderers may incur in connection with the submission of their proposals. Proposals received will not be returned and will remain the property of the ECB.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures:**

European Central Bank — Procurement Review Body — c/o Legal Advice Team, Kaiserstraße 29, 60311 Frankfurt-on-Main, GERMANY. Tel. +49 691344-0. Fax +49 691344-6886. E-mail: LegalAdviceTeam@ecb.europa.eu Internet: <http://www.ecb.int>

VI.4.2) **Lodging of appeals:**

Precise information on deadline(s) for lodging appeals:

15 days from the receipt of the notification of the award decision or from the receipt of further information on the award decision (Article 28(3) of the Decision ECB/2007/5 laying down the rules on procurement).

VI.5) **Date of dispatch of this notice:**

6.7.2009.