

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:113822-2023:TEXT:EN:HTML>

**Germany-Frankfurt am Main: Provision of Internal Mail Services  
2023/S 040-113822**

**Contract award notice**

**Results of the procurement procedure**

**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

- I.1) **Name and addresses**  
Official name: European Central Bank  
Postal address: Sonnemannstrasse 22  
Town: Frankfurt am Main  
NUTS code: DE712 Frankfurt am Main, Kreisfreie Stadt  
Postal code: 60314  
Country: Germany  
Contact person: Katja Geiger-Hahn  
E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)  
Telephone: +49 69/13440  
**Internet address(es):**  
Main address: <http://www.ecb.europa.eu>
- I.4) **Type of the contracting authority**  
European institution/agency or international organisation
- I.5) **Main activity**  
Economic and financial affairs

**Section II: Object**

- II.1) **Scope of the procurement**
- II.1.1) **Title:**  
Provision of Internal Mail Services  
Reference number: PRO-007563
- II.1.2) **Main CPV code**  
64122000 Internal office mail and messenger services
- II.1.3) **Type of contract**  
Services
- II.1.4) **Short description:**  
The ECB has awarded a contract for the sorting and distribution of all incoming post (letters, packages, courier deliveries, registered letters) from the Mail Distribution Centre located in the ECB's Main Building as well as

the processing of all outgoing post. The contractor shall provide these services autonomously as a managed service by set service levels and KPI's.

The candidate shall be able to provide the services in-house at the ECB's premises.

The services will be delivered mainly for the three premises of the ECB in Frankfurt am Main:

- the Main Building (MB) on Sonnemannstrasse 20,
- the Eurotower (ET) on Kaiserstrasse 29 and
- the Japan Center (JC) at Taunustor 2.

Some of the services could occasionally be required at external venues, also outside the Rhine-Main area.

Staff presence for the services covered under the contract will be required from Monday to Friday 7:00 to 18:00.

II.1.6) **Information about lots**

This contract is divided into lots: no

II.1.7) **Total value of the procurement (excluding VAT)**

Value excluding VAT: 1 500 000.00 EUR

II.2) **Description**

II.2.3) **Place of performance**

NUTS code: DE7 Hessen

II.2.4) **Description of the procurement:**

The scope of this contract covers a broad range of tasks:

- daily collection and transportation to and from the Frankfurt Mail Sorting Centre;
- distribution of external and internal mail throughout the ECB. This is currently performed with four distribution rounds per day where incoming post is delivered, and outgoing post collected from the mail distribution points on each floor;
- mail shuttle between buildings to distribute internally processed mail between the ECB's buildings;
- regional courier services (an on-demand service) to send items via courier within the Rhine-Main area;
- periodic collection of customer feedback;
- optional: scanning of incoming post.

The successful candidate shall provide key staff with German and English language skills, more information and details of the above services will be provided at a later stage in the invitation to tender.

The successful candidate shall operate the services under its own responsibility and shall in particular provide the staff, the supervision, the management skills and the resources to ensure that the services are delivered in accordance with the ECB requirements.

Tenderers are hereby informed that the take-over of the services from the current contractor may be qualified as a transfer of undertaking within the meaning of Article 1 of the Directive on the transfer of undertakings and the corresponding provisions of national law (e.g. Section 613a of the German Civil Code). This means that the successful tenderers may be obliged to take over all staff engaged by the current contractors for the performance of the contract. The staff may, however, raise objections against the transfer of their employment relationship.

II.2.5) **Award criteria**

Quality criterion - Name: Relevant experience of the proposed team members based on the CVs / Weighting: 10

Quality criterion - Name: Detailed description of the operational services concept / Weighting: 30

Quality criterion - Name: Detailed description of optional mail scanning concept / Weighting: 10

Quality criterion - Name: Detailed description of the proposed statistical reporting and samples / Weighting: 10

Cost criterion - Name: Price / Weighting: 40

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

**Section IV: Procedure**

IV.1) **Description**

IV.1.1) **Type of procedure**

Competitive procedure with negotiation

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

Notice number in the OJ S: [2021/S 228-598984](#)

IV.2.8) **Information about termination of dynamic purchasing system**

IV.2.9) **Information about termination of call for competition in the form of a prior information notice**

**Section V: Award of contract**

**Contract No:** 1

**Title:**

Provision of Internal Mail Services

A contract/lot is awarded: yes

V.2) **Award of contract**

V.2.1) **Date of conclusion of the contract:**

19/12/2022

V.2.2) **Information about tenders**

Number of tenders received: 2

The contract has been awarded to a group of economic operators: no

V.2.3) **Name and address of the contractor**

Official name: Gonder Logistics GmbH

Town: Frankfurt am Main

NUTS code: DE712 Frankfurt am Main, Kreisfreie Stadt

Country: Germany

The contractor is an SME: no

V.2.4) **Information on value of the contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: 1 500 000.00 EUR

Total value of the contract/lot: 1 500 000.00 EUR

V.2.5) **Information about subcontracting**

**Section VI: Complementary information**

VI.3) **Additional information:**

This tender procedure is conducted via the ECB's electronic tendering system (e-tendering) which can be accessed via the following internet address:

<http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

If you have not used the ECB's electronic tendering system before, you need to register via the above link (click on 'Register'). Subsequently to the registration, you will receive an automated notification with your user credentials to log in (click on 'Login') and to access the tender documentation. Please note that:

— A registration to the above system is only required once and you can reuse your user credentials in all future procedures of the ECB which are conducted via the above system. Therefore, please keep your user credentials for the future;

— In case you should have participated in previous ECB tender procedure(s) in the past which were conducted via the ECB's prior online system, you nevertheless need to register once to the ECB's electronic tendering system under the above address;

— Your mere registration does not constitute an application/tender. You must submit your application/tender via the ECB's electronic tendering system as further instructed in the application/tender documentation.

The system reference number for the above procurement is: RFX-PT-2021-000095: PRO-007563-R1-Provision of Mail services

To download the tender documents, log on to the ECB's electronic tendering system with your login and password. Expand the field 'Public Tenders – Upcoming Events'. Click on 'Click to request an invitation to this event' for the above procedure and close the new window which opens. Once the request is completed (this can take a few minutes), the status of the participation request will change to 'Invited' and the RFX documentation will be accessible via the RFX tab.

Under the above link you also find user guides for detailed information on how to use the system and contact details for technical support.

Should you require technical help when using the system, please contact the ECB's technical support .team at [sourcing.support@ecb.europa.eu](mailto:sourcing.support@ecb.europa.eu) by quoting the reference number and the problem experienced.

Any other queries relating to this procurement procedure and the content of the procurement documentation shall be submitted as message via the ECB's e-tendering system (under the tab 'Discussion').

The ECB endeavours to answer all queries as quickly as possible but cannot guarantee a minimum time response. The ECB shall not be bound to reply to queries received less than seven calendar days before the time-limit for the submission of tenders.

The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The tender procedure is conducted in accordance with Decision ECB/2016/2 laying down the Rules on Procurement (as amended), available on the ECB website at <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>.

#### VI.4) **Procedures for review**

##### VI.4.1) **Review body**

Official name: Procurement Review Body of the European Central Bank, c/o Legal Services Team

Postal address: Sonnemannstrasse 22

Town: Frankfurt am Main

Postal code: 60314

Country: Germany

Telephone: +49 6913440

Internet address: <http://www.ecb.europa.eu>

VI.4.2) **Body responsible for mediation procedures**

Official name: European Ombudsman  
Postal address: 1 avenue du Président Robert Schuman  
Town: Strasbourg  
Postal code: 67001  
Country: France

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:  
Within 10 days of receipt of the notification in accordance with Article 34(1) or the first sentence of Article 34(3) of Decision ECB/2016/2 laying down the Rules on Procurement, as amended. Further requirements are outlined in Article 39 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

VI.4.4) **Service from which information about the review procedure may be obtained**

Official name: Central Procurement Office  
Postal address: Sonnemannstrasse 22  
Town: Frankfurt am Main  
Postal code: 60314  
Country: Germany  
E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)  
Telephone: +49 6913440  
Internet address: <http://www.ecb.europa.eu>

VI.5) **Date of dispatch of this notice:**

13/02/2023