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**Germany-Frankfurt am Main: Provision of Catering Services for the ECB
2023/S 020-057166**

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

Official name: European Central Bank
National registration number: PRO-006235
Postal address: Sonnemannstrasse 22
Town: Frankfurt am Main
NUTS code: DE712 Frankfurt am Main, Kreisfreie Stadt
Postal code: 60314
Country: Germany
Contact person: Ms Uta Elbers-Kesten
E-mail: procurement@ecb.europa.eu
Telephone: +49 69/13440
Fax: +49 69/13447110

Internet address(es):

Main address: <http://www.ecb.europa.eu>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Provision of Catering Services for the ECB
Reference number: PRO-006235

II.1.2) Main CPV code

55500000 Canteen and catering services

II.1.3) Type of contract

Services

II.1.4) **Short description:**

The ECB is looking for suitable suppliers interested in the provision of catering services for the ECB. Interested suppliers shall submit an expression of interest electronically in accordance with the procurement documentation via the ECB's electronic tendering system (see Section I.3)).

II.1.5) **Estimated total value**

Value excluding VAT: 70 000 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.3) **Place of performance**

NUTS code: DE712 Frankfurt am Main, Kreisfreie Stadt

II.2.4) **Description of the procurement:**

The ECB is seeking a suitable provider for the provision of catering services for its premises in the Rhein-Main region. Currently, the ECB premises consist of three buildings in Frankfurt am Main. These buildings may be subject to change during the term of the contract. The take-over from the current contractors may qualify as a transfer of undertaking within the meaning of Article 1 of the Directive on the transfer of undertakings and the corresponding provisions of German law (i.e. Section 613a of the German Civil Code). This means that the successful tenderer may be obliged to take over all staff engaged by the current contractors that provide catering services for the ECB.

The ECB expects the successful tenderer to deliver excellent services in terms of hospitality, gastronomy, service-oriented attitude and fine dining while reflecting sustainability, diversity and health in all catering outlets and areas. Furthermore, the successful tenderer shall be creative, flexible and innovative with a focus on continuous improvement of services and product variety. In particular, the successful tenderer shall be responsible for the operation of the following catering outlets located in all three buildings:

- staff lunch: four staff restaurants with approximately a total of 890 seats;
- breakfast: to be served in selected staff restaurants;
- coffee shops: three coffee shops with approximately a total of 320 seats. One of the coffee shops is open to external public;
- vending areas: approx. four vending areas and approx. three servicing stations (hot and cold food items and beverages) located across the buildings;
- kitchenettes: approximately 190 kitchenettes located across office floor of the buildings;
- conference and meeting services: 33 conference rooms accommodating up to an approximate maximum of 1 100 participants. Three internal meeting areas with 51 meeting rooms and an approximate total capacity of

1 000 participants. Two executive meeting areas with 11 meeting rooms and an approximate total capacity of maximum 370 participants;

— dining areas: two dining areas with approximately a total of 270 seats;

— executive catering services: four executive conference rooms which can serve as dining rooms with approximately of total of 75 seats;

— on-site large-scale events (upon request); and

— handling of alcoholic beverages.

The numbers and capacity of the catering outlets may change during the term of the contract and the successful tenderer shall adjust its operations according to the changing needs of the ECB.

The estimated approximate yearly volumes of meals, snacks and drinks served in the main catering areas are as follows:

- staff restaurant: approx. 362 000 lunches;
- coffee shop: approx. 195 000 pick-ups (hot and cold drinks, snacks);
- dining area: approx. 5 500 lunches and dinners (seated);
- conference area: approx. 39 000 lunches and dinners (mainly buffets);
- executive dining: approx. 2 500 lunches and dinners.

These volumes serve for orientation only, they are non-binding and without prejudice to future developments.

Catering services shall be suitable for an international clientele (with ECB staff members coming from the 27 European Member States and other countries) and shall include a wide variety of international dishes, current culinary trends as well as traditional favourites, dietary needs and dietary lifestyles. ECB staff should experience their interaction with catering services as an event where they not only enjoy a nutritious meal, but also have the possibility to relax and recuperate in a positive atmosphere. The successful tenderer shall provide its services in a customer-oriented, efficient and effective manner driven by experience and the willingness to constantly improve and innovate to meet customers' demands.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 70 000 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract may be extended after the initial term of 60 months for an additional term of up to 24 months, but the total duration shall not exceed 84 months.

II.2.9) **Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As stated in the procurement documentation.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

As stated in the procurement documentation.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions:

In line with the terms and conditions of the draft contract. See details in the procurement documents.

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.3) Information about a framework agreement or a dynamic purchasing system

IV.1.5) Information about negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 22/02/2023

Local time: 12:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.3) Additional information:

This tender procedure is conducted via the ECB's electronic tendering system (e-tendering) which can be accessed via the following internet address:

<http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

If you have not used the ECB's electronic tendering system before, you need to register via the above link (click on 'Register'). Subsequently to the registration, you will receive an automated notification with your user credentials to log in (click on 'Login') and to access the tender documentation. Please note that:

— A registration to the above system is only required once and you can reuse your user credentials in all future procedures of the ECB which are conducted via the above system. Therefore, please keep your user credentials for the future;

— In case you should have participated in previous ECB tender procedure(s) in the past which were conducted via the ECB's prior online system, you nevertheless need to register once to the ECB's electronic tendering system under the above address;

— Your mere registration does not constitute an application/tender. You must submit your application/tender via the ECB's electronic tendering system as further instructed in the application/tender documentation.

The system reference number for the above procurement is: RFX-PT-2023-000001: PRO-006235 Provision of catering services for the ECB

To download the tender documents, log on to the ECB's electronic tendering system with your login and password. Expand the field 'Public Tenders – Upcoming Events'. Click on 'Click to request an invitation to this event' for the above procedure and close the new window which opens. Once the request is completed (this can take a few minutes), the status of the participation request will change to 'Invited' and the RFX documentation will be accessible via the RFX tab.

Under the above link you also find user guides for detailed information on how to use the system and contact details for technical support.

Should you require technical help when using the system, please contact the ECB's technical support .team at sourcing.support@ecb.europa.eu by quoting the reference number and the problem experienced.

Any other queries relating to this procurement procedure and the content of the procurement documentation shall be submitted as message via the ECB's e-tendering system (under the tab 'Discussion').

The ECB endeavours to answer all queries as quickly as possible but cannot guarantee a minimum time response. The ECB shall not be bound to reply to queries received less than seven calendar days before the time-limit for the submission of tenders.

The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The tender procedure is conducted in accordance with Decision ECB/2016/2 laying down the rules on procurement (as amended), available at

<https://www.ecb.europa.eu/ecb/legal/1001/procurement/html/index.en.html>

And in EUR-Lex:

<https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:02016D0002-20200501>.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: General Court of the European Union
Postal address: rue du Fort Niedergrunewald
Town: Luxembourg
Postal code: L-2925
Country: Luxembourg
E-mail: generalcourt.registry@curia.europa.eu
Internet address: <http://www.curia.europa.eu>

VI.4.2) **Body responsible for mediation procedures**

Official name: The European Ombudsman
Postal address: 1 avenue du Président Robert Schuman, CS 30403
Town: Strasbourg Cedex
Postal code: 67001
Country: France

VI.4.4) **Service from which information about the review procedure may be obtained**

Official name: Central Procurement Office of the European Central Bank
Postal address: Sonnemannstrasse 22
Town: Frankfurt am Main
Postal code: 60314
Country: Germany
E-mail: procurement@ecb.europa.eu
Telephone: +49 6913440
Fax: +49 6913447110
Internet address: <http://www.ecb.europa.eu>

VI.5) **Date of dispatch of this notice:**

16/01/2023